



St. Lucie Public Schools

Purchasing Department

9461 Brandywine Lane

Port St. Lucie, Florida 34986

Voice – (772) 429-3980

SUPERINTENDENT

E. Wayne Gent

Each Child, Every Day

March 9, 2022

Cherry Bekaert, LLP
800 N. Magnolia Ave. Ste. 1300
Orlando, FL 32803
Attn: Ronald A. Conrad

Subject: Notice of Award for Request for Proposal RFP 22-18 Auditing Services for Internal Accounts

Contract Term: The initial contract shall commence beginning with fiscal year 2021-2022 audit until the completion and submission of the audit report for the fiscal year ending June 30, 2023. With (3) additional one year renewal periods.

Dear Mr. Conrad,

This is to advise you that on March 8th, 2022 the School Board of St. Lucie County, Florida accepted the recommendation to award your firm for Request for Proposal (RFP) 22-18 Auditing Services for Internal Accounts. This acceptance is subject to Request for Proposal (RFP) 22-18 in compliance with contract terms and conditions and all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School Board.

Please visit St. Lucie Public Schools website at www.stluciepublicschools.com, Departments, Business Services, and Purchasing and complete our online vendor application.

Please provide a certificate of insurance as required per contract terms and conditions of the Request for Proposal.

Your insurance company is required to have the St. Lucie Public Schools, 9461 Brandywine Lane, Port St. Lucie, Florida 34986, **named as an additional insured, no work shall commence until the certificate is received by the School Board Purchasing Department. Please be sure to advise your insurance carrier.**

Purchase orders will be issued to ensure the encumbrance of funds for payment of services of the awarded contract. Do not proceed with services until you have a purchase order. Failure to do so may result in non-payment.

Thank you for your continued interest in working with St. Lucie Public Schools.

Sincerely,

Pamela Brown

Pamela Brown
Purchasing Specialist